

Dinabandhu Andrews College Library

Annual Report (June 2022 - May 2023)

Salient Features

1. Location and Accessibility:

- The library is located on the ground floor of the main academic building, ensuring easy accessibility for students and faculty.
- It features both open and closed access systems to manage book borrowing effectively. Faculty members have unrestricted access to the stack area, while students receive assistance from library staff for closed access materials.

2. Technology Integration:

- Library management is powered by Soul (Version 3.0).
- A computerized bibliographical database is continuously updated for efficient cataloging.
- The RFID tagging of books has been successfully completed to improve security and facilitate a more efficient issue and return process.

3. Security Measures:

- The library is under 24×7 CCTV surveillance to ensure safety.
- A monitor displays live surveillance feeds within the library premises.

4. Facilities:

- Internet and reprographic services are available for users.
- Web-OPAC (Online Public Access Catalog) and e-resources are accessible to the students.

5. Collections:

- Total books procured this year: 28 volumes.
- 8 journals, 38 magazines and two daily newspapers (one Bengali and one English) are regularly subscribed.
- The library participates in the UGC N-LIST consortium and is a member of British Council Library in Kolkata.

6. New Section:

- **Blind Book Section for Visually Impaired Students:** To promote inclusivity and accessibility, the library has established a Blind Book Section, featuring Braille

books, audiobooks, and digital resources specifically designed for visually impaired students. This initiative ensures that all students have equal opportunities to access and benefit from educational materials.

7. User Engagement:

- Students enrolled: 8043
- Books issued: 2382; Books returned: 2704
- Faculty members served: 509
- Internet and computer searching facilities availed by 748 users.

SANCTIONED POSTS IN THE LIBRARY:

- **Librarian** – Two
- **Library Clerk** – One (Vacant)
- **Library Attendant** – Two

On-going Initiatives

- **Career Guidance Section:** Running since 2008, it now includes weekly career-related newspapers, journals, and books on general knowledge and current affairs.
- **Event Organization:** Seventeen seminars/webinars were conducted this year, focusing on academic and career growth.
- **Infrastructure Development:** LCD projectors and additional seating were procured for the UG & PG Library.
- **Rare Books corner:** A collection of rare books section has been opened for the visitors.

Annual Highlights

- **Digital Transformation:** Cloud-based services, including e-content, class notes, and question papers, were enhanced.
- **Artistic Additions:** A book sculpture was installed at the library entrance, symbolizing the institution's dedication to knowledge.

Challenges

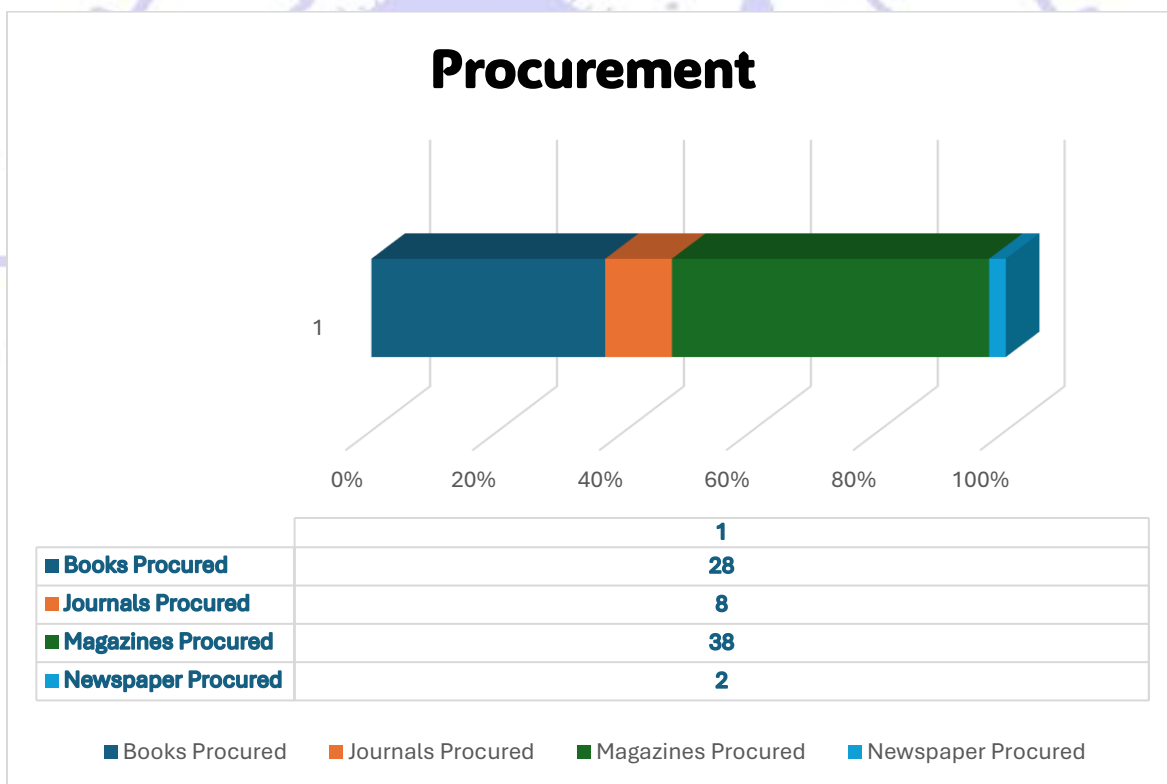
- Processing untagged gift collections.
- Regularizing the procurement of periodicals.
- Enhancing RFID tagging for the closed-access books.

Future Plans

1. Introducing fully library automation system (RFID).
2. Celebrate Library Day and publish a Little Magazine annually.
3. Develop a specialized digital resource hub for postgraduate students.

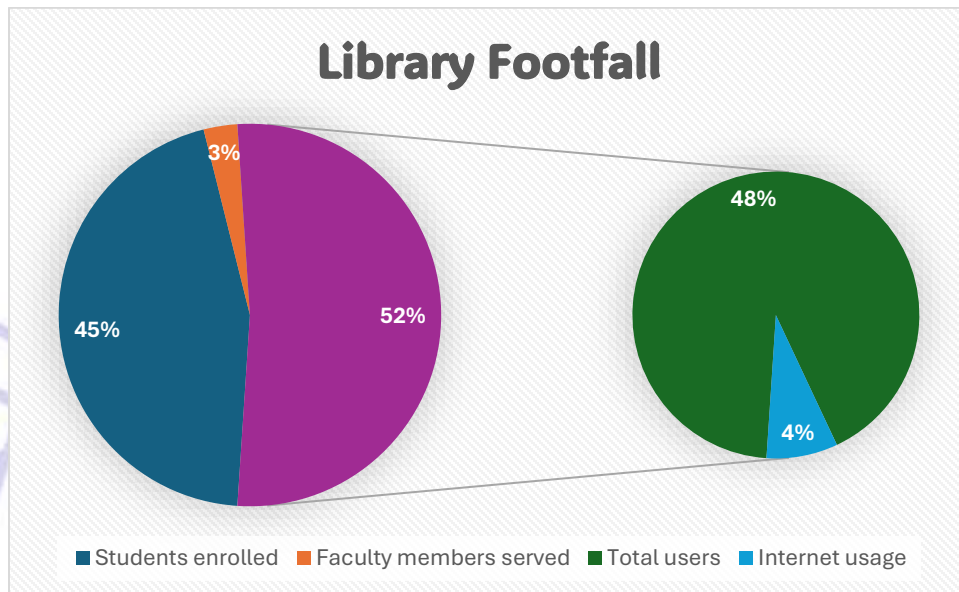
PROCUREMENT OF BOOKS & JOURNALS:

- **Books Procured:** 28
- **Journals Procured:** 08
- **Magazines Procured:** 38
- **Newspapers Procured:** 02



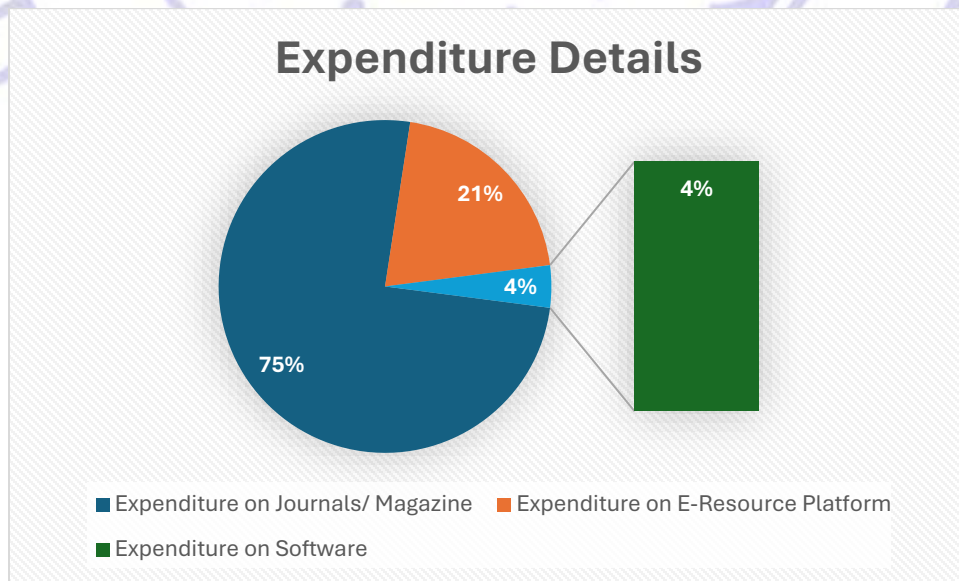
- **Usage Statistics:**

- **Total users:** 8552
- **Books issued:** 2382 | **Books returned:** 2704
- **Internet usage:** 748



- **Expenditure:**

- **Journals/ Magazine:** Rs. 21,671
- **E-Resource Platform:** Rs. 5900
- **Software:** Rs. 1180



Conclusion

The Dinabandhu Andrews College Library is dedicated to offering high-quality resources and services that enhance the academic endeavors of students and faculty. Through ongoing advancements and forward-thinking initiatives, the library continues to serve as a vital hub of academic excellence.

Chandhuni Majumdar Kabis

Librarian

Dinabandhu Andrews College

Tarun Kumar Roy

Librarian

Dinabandhu Andrews College

Joy Sarkar

IQAC Coordinator

Dinabandhu Andrews College

Indrapati

Principal

Dinabandhu Andrews College